

AGENDA
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION
FRANKLIN TOWNSHIP PUBLIC SCHOOLS
FRANKLIN MIDDLE SCHOOL CAFETERIA
NOVEMBER 29, 2012 – 7:30 P.M.

CALL OF ROLL

Mr. Richard E. Arline
Mrs. Teletha A. Brown, President
Mr. Delvin Burton
Mrs. Nancy LaCorte
Mr. Thomas J. Lewis

Mrs. Eva M. Nagy
Mrs. Julia Presley, Vice President
Mr. Richard Seamon
Ms. Keisha Smith-Carrington

Student Liaisons
Samantha Connell
Niti Patel

Mr. Edward Q. Seto, Superintendent of Schools
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary
Ms. Eveny Pagán, Assistant Superintendent for Curriculum & Instruction
Ms. Gail Reichg, Director of Personnel
Ms. Pamela R. Horn, Director of Pupil Personnel Services
Mr. Orvyl Wilson, Director of School Management and Student Advocacy

___ Members of the Public

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on May 25, 2012. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

DISTRICT GOALS

CURRICULUM AND INSTRUCTION: *To commit to continuous improvement of student achievement through the implementation of rigorous curriculum aligned to the 2009 NJCCC and Common Core Standards, as evidenced by grade-level performance and student growth as measured by multiple measures.*

COMMUNICATIONS AND PUBLIC ENGAGEMENT: *To strengthen District communication through the use of the District and school-based websites and other media and to increase public engagement in the District through increased collaboration with the community.*

SAFETY AND SECURITY: *To continue the District's efforts to improve the culture and environment of our schools and to build positive relationships that promote respect, motivation for learning, and creativity in and for our students.*

FACILITIES: *Utilizing the District's 2011-2021 Long-Range Facilities Plan, develop a building program that will enhance and improve the District's delivery of education to all students; provide additional classroom space to address the projected enrollment growth over the next five years; address critical maintenance issues in all existing facilities and consider potential changes to the delivery of education and identify potential future buildings to support this paradigm shift.*

I. PRESENTATION

Junior Achievement - Franklin High School Students

II. Superintendent's Report**III. Board President's Report****IV. Action to Adopt the Agenda**

Moved:

Seconded:

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown**V. Committee/Liaison Reports****VI. Comments From The Public** *(5 minutes per speaker - any topic)***VII. Board Member Remarks****VIII. New Business****R-1 Reports**

Moved:

Seconded:

Acknowledge receipt of the following reports, attached and made a part of the minutes:

- | | | |
|----|-----------------------------|------------------------|
| a. | Principals' Reports | October |
| b. | Attendance Officer's Report | October |
| c. | Enrollment Report | October |
| d. | Fire Drill Report | October |
| e. | Suspension Report | October |
| f. | HIB Investigation Report | Nov. 6 – Nov. 19, 2012 |

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown**M-1 Minutes of Board Meetings**

Moved:

Seconded:

Approve the minutes of the following meetings of the Franklin Township Board of Education:

- | | | | |
|----|-------------------|--------------|---------------|
| a. | November 15, 2012 | Regular | Exhibit M-1.a |
| b. | November 15, 2012 | Confidential | Exhibit M-1.b |

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

Administration

A-1 Educator of the Year Award

Moved:

Seconded:

Whereas, Ronald Richter has conscientiously and enthusiastically served as a teacher with Franklin Township Public Schools for seven years primarily, in the business department of Franklin High School and;

Whereas, Ronald Richter has consistently and tirelessly worked with the parents, staff, the Board of Education, and the Superintendent of Schools to champion, promote and advocate programs, services and opportunities for the benefit of all students; and

Whereas, Ronald Richter has been associated with the Junior Achievement Organization, the world's largest organization dedicated to educating young people about business, economics and free enterprise for the past twelve years and;

Whereas, Ronald Richter supervises the High School Heroes Program in the Franklin Township Schools, a program which has served as the model for similar programs throughout the Junior Achievement Organization and;

Whereas, Ronald Richter was named as the first recipient of the Educator of the Year Award by Junior Achievement of New Jersey in October of 2012 and;

Now, Therefore Be It Resolved, that the that the members of the Board Education and the Superintendent of Schools of the Township of Franklin, Somerset County, New Jersey, do hereby take this opportunity to express their deep gratitude and pride and recognize Ronald Richter for his achievement in being named the first "Educator of the Year" by Junior Achievement of New Jersey and for his excellence, dedicated service and leadership to the Franklin Township Board of Education, School District and Community.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

A-2 Travel & Related Expense Reimbursement

Moved:

Seconded:

Adopt the following resolution:

Whereas, The Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

Whereas, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, A Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

Whereas, The Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

Resolved, That the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

Resolved, That the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions.

(Exhibit A-2 attached hereto and made a part of the minutes.)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

A-3 Affirm Harassment, Intimidation and Bullying Decisions

Moved:

Seconded:

Whereas, the Franklin Township Board of Education has received and accepted HIB Investigation Reports at its regularly scheduled Board of Education meeting on November 15, 2012; and

Whereas, these HIB Investigation Reports indicated each reported case of Harassment, Intimidation and Bullying and the results of the investigation also known as the Superintendent's decision – including any services provided, training established or discipline imposed; and

Whereas, the parties involved in those cases reported were notified of the results of the investigation, Superintendent's decision, and the rights of those parties to request a hearing before the Board of Education; and

Whereas, no requests for a hearing before the Board of Education have been received; and

Whereas, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

Now, therefore be it resolved, that the Board of Education affirms the Superintendent's decisions in the cases listed in the HIB Investigation Reports previously accepted by the Board at its regularly-scheduled Board of Education meeting on November 15, 2012.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

A-4 Revised 2012-2013 School Calendar

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve the revised 2012-2013 school calendar as detailed in Exhibit A-4 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

A-5 Revised Policies – 1st Reading

Moved:

Seconded:

Approve the first reading of the following revised policies as detailed in Exhibits A-5.a and A-5.b attached hereto and made part of the minutes: (Revisions to better reflect District practice)

- a. Policy No. 4111 Recruitment, Selection and Hiring of Professional Staff
- b. Policy No. 2130 Administrative Staff

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

A-6 Martin Luther King Scholarship Awards

Moved:

Seconded:

Approve and congratulate the 2012 Martin Luther King Scholarship Award recipients, as recommended by the MLK Breakfast Committee. The award recipients and scholarship amounts are as follows:

Autumn Brown	\$1,250.00
Justin Brown	\$ 750.00
Nicole Fischbach	\$ 750.00
Rachel Kim	\$ 750.00
Carolyn Murset	\$1,250.00
Jayna Patel	\$1,750.00
Alyson Russo	\$ 750.00
Akira Stewart	\$ 750.00

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

Business

B-1 Warrants & Payrolls

Moved:

Seconded:

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$16,354,067.94 identified in the bills list. (Exhibit B-1.a)
- b. Food Service Enterprise Fund warrants in the amount of \$241,636.36 for the month of October, 2012. (Exhibit B-1.b)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

B-2 Transfer of Funds

Moved:

Seconded:

Approve Account Transfers No. 4 for the 2012-2013 school year, "per pupil" and "other than per pupil," as identified in Exhibit B-2 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

B-3 Financial Reports

Moved:

Seconded:

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-3.a) (October)
- b. Report of the Treasurer (A-149) (Exhibit B-3.b) (October)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-3.c) (October)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-3.d) (October)
- e. Food Service Fund Financial Report (Exhibit B-3.e) (October)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

B-4 Board of Education Monthly Certification

Moved:

Seconded:

Pursuant to N.J.A.C. 6A:23-2-11(c)4 we certify that as of October 31, 2012 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

B-5 Contract Approval *(All contracts are LEA-funded, unless otherwise noted.)*

Moved:

Seconded:

Approve the following:

- a. The IEP Planner Plus Web-Based Upgrade proposal with EdNet Technologies, LLC, North Branch, NJ, for the Special Education Data Management System for the 2012-2013 school year, in the amount of \$11,900 – LEA funded, as detailed in Exhibit B-5.a attached hereto and made part of the minutes.
- b. A proposal from Design Resources Group Architects, Piscataway NJ to conduct a soils investigation on the subsurface conditions of the Franklin High School tennis courts in the amount of \$5,280 as detailed in Exhibit B-5.b attached hereto and made part of the minutes.
- c. An agreement with Lifetouch NSS, Phillipsburg, NJ to provide school pictures for Franklin Middle School students for the 2013-2014 school year, as detailed in Exhibit B-5.c attached hereto and made part of the minutes. Funded by students.
- d. Accept a settlement in the amount of \$1,146.47 from Archway Programs, Inc. with respect to a long-standing claim regarding excessive tuition charges as detailed in Exhibit B-5.d attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

Curriculum and Instruction

C-1 Out of District Students, School Year 2012-2013

Moved:

Seconded:

Approve out of district placements for students, as detailed in Exhibit C-1 attached hereto and made part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

C-2 Field Trip Destinations

Moved:

Seconded:

WHEREAS, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

RESOLVED, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey; be it further

RESOLVED, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in Exhibit C-2 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

Personnel

P-1 Personnel Report No. 11 , dated November 29, 2012

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve Personnel Report No. 11, as detailed in Exhibit P-1 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

IX. **Comments From The Public** *(5 minutes per speaker–any topic)*

Note: Any matters which arise after this agenda is posted which are so urgent that their omission would seriously affect the operation of the district will be considered at this point in the agenda.

Alternate Location**Confidential Session** *(if deemed necessary)*

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

Returned to open session at _____ PM.

IX. Adjournment 10:00 P.M. *(In accordance with Bylaw No. 9322)*

Moved:

Seconded:

Action to adjourn.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown